

## Board of Directors

### Minutes

of meeting held in Magnus House, Aigas Field Centre  
at 7.30pm on Monday 17<sup>th</sup> August 2015

Present		Apologies	In Attendance
John Graham	Andrew Leaver	Anne Forsyth	Donnie Chisholm
Graeme Scott	Warwick Lister-Kaye		Louise Hughes
David Garvie	Peter Masheter		Russell Ross
Mark Hedderwick	Calum Fraser		
Peter Smith	Nick Ward		

Item	Action
<p>1 <b>Apologies</b></p> <ul style="list-style-type: none"> <li>Anne Forsyth</li> </ul>	
<p>2 <b>Minutes of meeting of 20<sup>th</sup> April</b></p> <ul style="list-style-type: none"> <li>The minutes were proposed by Mark Hedderwick and seconded by John Graham.</li> </ul>	
<p>3 <b>Presentation of the Ancient Woodland Report by Steve Morris</b></p> <ul style="list-style-type: none"> <li>Steve presented a summary of the report produced as part of the Heritage Lottery funded Ancient Woodlands Restoration Project – Great Glen and Three Firths run by The Woodland Trust and RDI Associates.</li> <li>The report included recommendations for future management which will be incorporated into the LTFP.</li> <li>Donnie to circulate a copy of the final report to the Board</li> <li>Steve noted that an opportunity to secure a grant of up to £10,000 from The Woodland Trust may arise in the New Year. Andrew and Donnie to prepare an application at appropriate time.</li> </ul>	<p>DC</p> <p>AL/DC</p>
<p>4 <b>Review of outstanding actions not covered on the agenda</b></p> <ul style="list-style-type: none"> <li>Insurance <ul style="list-style-type: none"> <li>One quote for Trustee Indemnity Insurance has been obtained. A second is being sought.</li> </ul> </li> <li>Renewal of Mast Lease <ul style="list-style-type: none"> <li>CKD Galbraith are now in communication with the agents for the mast owners. It appears there may have been a variation from the conditions of the lapsed lease which could result in higher rent but this is to be confirmed.</li> <li>The second tranche of lease payments has been received.</li> </ul> </li> </ul>	

Item	Action
<ul style="list-style-type: none"> <li>• Deer Management <ul style="list-style-type: none"> <li>○ A meeting with Donnie, Andrew, Warwick and Peter Masheter was held prior to the Board meeting and some outline principles for partnership were agreed. A second meeting is to be arranged.</li> </ul> </li> <li>• Community Broadband <ul style="list-style-type: none"> <li>○ A meeting was held with CBS and an offer of financial support for financial and technical feasibility made. It was agreed that this offer should be accepted.</li> <li>○ David noted that he was due to meet with Carol Masheter, DO for Soirbheas to discuss a potential partnership approach to community broadband in Strathglass.</li> </ul> </li> </ul>	
<p>5      <b>Forest Design Plan scoping exercise</b></p> <ul style="list-style-type: none"> <li>• The draft scoping document had been circulated by email and copies were issued. Donnie explained the purpose of the document.</li> <li>• It was agreed that feedback should be provided to Donnie and Andrew by Friday 21<sup>st</sup> August.</li> <li>• The document will then be amended as appropriate and approval sought by email before it is submitted to the FC for approval.</li> </ul>	
<p>6      <b>Access and Recreation</b></p> <ul style="list-style-type: none"> <li>• Path network <ul style="list-style-type: none"> <li>○ Work undertaken by the paths group has identified a number of paths inside and leading to/from the forest.</li> <li>○ These should be mapped and a condition report prepared on each in preparation for a full paths plan.</li> <li>○ Final approval on which paths will be developed and way-marked (subject to funding) will be made at a future meeting following further consultation with neighbouring landowners.</li> </ul> </li> <li>• Mountain biking <ul style="list-style-type: none"> <li>○ It was noted that the informal MTB group had extended their current track without approval from Donnie despite them being told this was requested.</li> <li>○ It was agreed the new section runs too close to dwellings and that the group should be told not to use it but be offered a different route for their extension instead.</li> <li>○ It was also agreed to erect signage directing cars away from accessing the forest through the Crask and to park at the forest gate instead.</li> <li>○ Donnie to meet with the MTB group to discuss the route of their recent extension and to again encourage them to form a club. Peter Smith and Calum offered to attend if timing of meeting suitable.</li> </ul> </li> </ul>	<p>DC</p> <p>DC</p>

Item	Action
7	<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>Andrew quickly run through a list of actions required from the Board over the next few months. This will be written up and circulate.</li> </ul>

Summary of Outstanding Actions		
Ref	Action	Person Responsible
37/5	Bring forward a proposal for a woodfuel business to a future meeting	DC
37/6	Investigate options for developing branding and signage for the forest	AL
38/1	Provide a trustee induction session	GS
38/6	Establish and monitor a budget / cashflow forecast	GS/DC
38/10	Circulate board members skills audit	AL
40/1	Identify what Trustee Liability Insurance covers and bring information to next meeting	DC/AL
40/2	Follow up with CKD Galbraith on mast lease renewal.	AL
40/7	Undertake further investigation of the Adopt a phone box opportunity	AL
41/1	Circulate the final ancient woodlands report to the Board	DC
41/2	Prepare application to The Woodland Trust when required	AL / DC
41/3	Map proposed paths and prepare a condition report on each.	DC
41/4	Arrange a meeting with the informal MTB group to discuss routes of tracks and formation of a club	DC
41/5	Prepare and circulate an action plan for the Board for the next six-nine months	AL